



CIRCULAR FROM COUNTRY MANAGER INDOCHINA

To : Business Partner

From : Country Manager Thailand & IndoChina

Date : 14th January 2021

Ref : MY/RSM/2020/09/001 (R1)

Subject : **COMMERCIAL WAIVER POLICY - OPEN TICKET FLEXIBILITY (CW48 1.1) (FOR F.I.T. ONLY)**

We are pleased to share our Commercial Waiver 48 v1.1 "Open Ticket Flexibility" that offers the flexibility for passengers to fly with us again.

Due to the continued impact of COVID-19, Malaysia Airlines wishes to provide our 'open ticket flexibility' policy as outlined below

- Unlimited Date Change (Waiver of Date change fee)
- Flexibility of Destination Change (Re-routing)

Please note this policy will be strictly governed by the date and eligibility criteria as specified below and should be adhered to all scenarios.

This CW is issued for all changes in flight/ date/ routing applicable to MH (232) tickets and will override the Standard Schedule Change (SSC) Policy in regard to Advance Schedule Change (ASC) and Schedule Change (SC) for the duration of this CW48 or until further notice. Irregular Operation (IROPS) will remain as per SSC Policy.

This CW48 will also override original fare T&C for the options shown below.
Exception will be the no-show rule / category which will remain as per fare T&C.



Voluntary Re-booking Option:

Below are the various eligibility criteria required to take advantage of the 'Open Ticket Flexibility.

This will apply to all document types - original ticket, OPEN Ticket & EMD (Credit Voucher)

1	Applies to 232 tickets issued on/before – 30 JUN'20 Applies to 232 tickets issued for travel during 01 JAN'20 to 27 MAR'21 period only
2	All travel must be completed on and before – 31 DEC'21
3.	All rebooked travel requests, whether original ticket or subsequently issued EMD, or OPEN ticket must be made on/before 30 JUN'21 Ticket validity will be extended for travel to 31 DEC'21
4	Customer will need to contact MH Contact Centre or MH Ticketing Office or MH Appointed Agents to make any changes to their travel arrangements

Note: Fares must be reassessed for all date/route changes

Reminder: EMD & Travel Vouchers are non-transferable – only the passenger named on the document may utilize for further transportation.

(Amount on EMD/Travel Voucher cannot be used for multiple passengers/tickets).

a. Voluntary Option 1 - Unlimited Date Change (Waiver of Date change Fee*)

Based upon a voluntary request from the passenger - Unlimited free changes will be permitted, and the associated change and service fees waived. The revised travel date must be rebooked and completed as per criteria listed below and subject to flight availability of original O&D. Applies to tickets issued for both MH online and marketing (MH*) flights.

b. Voluntary Option 2 - Flexibility of Destination Change (rerouting from original ticket)

Based upon a voluntary request from the passenger - Flexibility to change / reroute to alternative O&D waiving change and service fee – new routing may be on MH operating or marketing (MH*) flights.

- All travel must be rebooked by **30 JUN'21**, and travel completed by **31 DEC'21**
- If the new routing results in a higher fare and taxes this will necessitate the difference in fare to be collected
- If the new routing results in a lower fare, any unutilized balance will be forfeited, and MH will not refund the balance.



- NOSH fees are to be applied/collected as per fare rule. In the case of fare products that indicate No-Show not allowed in the respective T&C – the ticket will be forfeited (no changes permitted).

INVOLUNTARY REBOOKING OPTIONS

Below are the various eligibility criteria for any ticket/flight(s) impacted by an involuntary change initiated by MH

1	Applies to 232 tickets (applies to MH operated or MH* Marketed flights) Applies to 232 tickets issued for travel during 01 JAN'20 to 30 OCT'21 period only
2	All travel must be completed on and before – 31 DEC'21
3.	All rebooked travel requests, whether original ticket or subsequently issued EMD, or OPEN ticket must be made on/before 30 JUN'21 Ticket validity will be extended for travel to 31 DEC'21

Involuntary Flight Changes/Disruption -

- Ticketed and confirmed passengers who have experienced flight disruption with original travel **on/before 30OCT'21** will be allowed one free change - no fare difference or change/service fees to be collected subject to the below criteria:
 - New travel should be booked in the same/original RBD or the next highest available RBD
 - No change in O&D or cabin is permitted.
 - New/deferred travel must be on and before **31 December'21**
- All subsequent changes for deferred/new travel dates must be reassessed to reflect current available fare.
 - If the new fare is higher, the fare difference must be collected
 - If the new fare is lower, any unutilized balance will be forfeited.
MH will not refund the balance.
 - NOSH fees are to be applied/collected as per fare rule. In the case of fare products that indicate No-Show not allowed in the respective T&C – the ticket will be forfeited (no changes permitted).



Cancellation/Refund Options:

Cancellation & service fees are waived for partially used and totally unused tickets, when applying as per below:

- Retain current ticket value as a credit (EMD/Travel Voucher) or 'open ticket' for future travel. EMD must be redeemed for any future travel, but this subsequent travel must be completed by **31 December'21**
- Full refund will be as per applicable fare rules /T & C.
- Or full refund may permitted back to original form of payment (FOP), on a case by case basis, where there are already specific official country government/consumers regulations identified and in place dictating refund requests must be honoured.

Endorsements

Subsequent reissued tickets and rebooked PNRs must show the following endorsements based upon Voluntary option A & B or Involuntary - '**CW48 Va**' or '**CW48 Vb**' or '**CW48 Invol**'

As we continue to strive towards managing this situation to the best of our ability, we appreciate your support and cooperation in handling our esteem passengers. We hope that together we will brave this storm and have faith for better days ahead.

Should you have further queries, please do not hesitate to call us at +84 28 38292529 for enquiries

Stay safe everyone.

Thank You.

Yours sincerely,

Mr. Anusorn Thongchusaeng
Country Manager Thailand & IndoChina